



Buckley Park Tennis Club Inc – (BPTC)

Clubhouse hire

No hire for 15-21-year-old parties

Cost of hire

Members: \$200.00

Security Bond: \$500.00

Deposit BSB 633-000 Acc# 145228276

(See conditions below)

Hirer Name: -----

Contact person/s -----

Home phone # ----- Mobile number -----

Address: -----

Email: -----

Date of hire required -----

(Please list any alternatives you may have, in case original date is not available)

Start time -----

Finish time ----- No later than 11pm

Type of function hire required for -----

Bar Usage

Function with less than 60 people BYO you will need to apply for a liquor license for the night, there is a six-week lead time to obtain license and you may require a letter from the club advising our approval.

Functions with over 60 people the club will provide a bar person cost \$250

7pm -11pm

Bar Prices - Function

Beers \$5.00

Spirits \$7.00

Wine \$6.00

Champagne \$6.00

I require the bar Y or N (please circle)

Please return completed form to

Joanne Ciacic

Buckley Park Tennis Club

OR

email to info@bptc.com.au

15 Black Street

Essendon Vic 3040

Buckley Park Tennis Club Inc.

85 Market Street, Essendon.

Postal address: 15 Black Street, Essendon, Victoria 3040

Phone: 0426 768 221, Email: info@bptc.com.au



Buckley Park Tennis Club – (BPTC)

Conditions of hire

AS AT February 2020

1. The BPTC may at its discretion, refuse to accept for hire the clubhouse or its facilities should it so wish to.
2. Clubrooms to be left clean and tidy after use. Carpets need to be vacuumed, floors swept and moped, kitchen if used, must have all cutlery washed and dried and put away and benches cleaned down. Vacuum, mops, brooms etc. can be found in cupboard at northern end of clubhouse. Excessive rubbish should not be left on the premises, the hirer is to remove all excess rubbish. All lolly papers and cigarette butts need to be picked up and thrown in the bin at the end of the function. Decorations are allowed however all must be removed after function including any tape, blutack or pins.
3. Lights and split systems to be turned off and all external doors (4) and gate locked behind you. **(Please note an additional charge may be levied if lights/ heaters are left on)**
4. The security bond is a deposit for cleaning only, should it be required. Any damage to the clubhouse buildings, furniture, equipment or accessories will be at an additional charge which will be charged out at the cost of the repairs. BPTC retains the right to withhold part or the entire security bond towards cleaning or repairs.
5. All fees to be paid in advance.
6. The key is to be collected and returned to the clubs nominated person and arrangement of collection times are to be organised in advance to ensure its availability for collection. The keys are not to be given to any third party without the consent of the BPTC.
7. All instructions issued from BPTC committee members must be adhered to at all times.
8. All tennis courts are only to be used for tennis matches and associated tennis play, young children must be supervised at all times while on the court to prevent damage to the courts and to themselves. If a night function court access maybe locked
9. BPTC shall not be liable for any injury suffered at any function, nor for any loss or damage sustained by the hirer or any person, firm or corporation entrusting to or supplying any article or thing to the hirer by reason of such article or thing being lost, damaged or stolen. The hirer hereby indemnifies BPTC against any claim by any such person, firm or corporation in respect of any such claim.
10. Noise levels should be within relevant requirements of the environmental protection policy. The hirer is to ensure that the use of the facilities does not cause any disturbance to the peace and quiet of the neighbourhood and request that all guests leave the premises in a quiet and orderly manner.